

Benson Tower Recycling Program

We are happy to announce that the Legacy Project, Inc. will provide a **WEEKLY** recycling program on Tuesdays for:

- **white paper**
- **aluminum cans**
- **plastic bottles**

This program is at no additional cost to our Tenants, and there are no restrictions on the quantity of materials to be recycled. We encourage everyone to participate! Representatives from Legacy Project are available to provide an initial training session for your personnel to explain the program, describe which materials are recyclable and which are not, and to answer any relevant questions. The following page provides examples of items that are recyclable and items that should be excluded from the recycling collection containers. If your office suite is interested in participating and you haven't already done so, please contact Corporate Realty's Management Office via the Service Request System on Benson Tower's website (www.BensonTowerNOLA.com) to enroll in the program.

White Paper Recycling:

This is exclusively for **white** shredded and non-shredded paper. Legacy Project will provide one desk-side recycling container for each office worker, and one or more 20-gallon collection bin to be strategically located within each tenant's office, usually near the copier areas. Office occupants should empty their desk recycling container into these collection bins as needed, and place plastic bags full of shredded paper near the collection bins. Legacy will visit your office once a week to empty the collection bins and shredded paper into 96-gallon mobile collection containers.

Aluminum Can & Plastic Bottle Recycling:

Legacy Project, Inc. will provide 35-gallon recycle collection bins to be strategically located within each tenant's office. These bins will be positioned near break rooms for optimal convenience, and Legacy will pick up the contents on a weekly basis.



WHITE PAPER RECYCLING

YES

White Bond paper
White Envelopes
White Paper w/ colored ink
White Notebook Pages

NO

Colored Paper
Newspaper
Magazines
Window Envelopes
Glossy Paper
Copy Paper Wrappers
Napkins
Velum
Manila Folders

Staples, Tape, Paperclips do not have to be removed.

Recycling Containers

Desk-side White Paper Recycling Container



20-Gallon White Paper Collection Bin



35-Gallon Aluminum Can & Plastic Bottle Recycling Bin

